



HS FINANCING PTE LTD | ROC: 20210068W  
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 Mobile : +65 8779 0281 | Fax: +65 6252 7375  
 Email : enquiry@hsfinancing.com

To : \_\_\_\_\_

Address : \_\_\_\_\_

Date : \_\_\_\_\_

Dear Sir / Madam,

**Full Settlement Authorisation For \_\_\_\_\_, Chassis No : \_\_\_\_\_**

For the account Of : -

Name : \_\_\_\_\_  
 Identification No : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Contact : \_\_\_\_\_

This serves to inform you that I / We have the intention to full settle for the above - mentioned vehicle.

Kindly allow \_\_\_\_\_ to verify my / our signature, check the full settlement amount and full settle on my / our behalf relating to the above - mentioned vehicle.

I / We shall be obliged if you will kindly release the vehicle registration card and all relevant documents to them upon full settlement treating this as my / our letter of authority.

The full settlement date will be on \_\_\_\_\_

Yours faithfully,

\_\_\_\_\_  
 Name :

Identification No.

Full Settlement Amount :	_____
On / Before :	_____
Remarks :	_____

Kindly Contact Paul 8779 0281 for any verification